

BY-LAWS OF THE NEW MEXICO BIG HORN GUN CLUB
AFFILIATED WITH THE NATIONAL RIFLE ASSOCIATION OF AMERICA

ARTICLE I – NAME

The name of this organization shall be the New Mexico Big Horn Gun Club, a non-profit New Mexico Corporation. (herein referred to as the club)

ARTICLE II – PURPOSE

The purpose of the club shall be the encouragement of organized shooting sports, safe gun handling, care of firearms and improved marksmanship among the citizens and commissioned law enforcement officers of our community and the United States. The club shall promote the shooting sports with youth and women through specialized events and activities designed to promote youth and women's shooting. The club's further purpose is to promote the development of those characteristics of honesty, fellowship, self-discipline, team play and self-reliance, which are the essentials of good sportsmanship and the foundation of true patriotism. This club is not and shall not be affiliated with any paramilitary group or "militia".

ARTICLE III – MEMBERSHIP

Categories of memberships are listed in Section II of the policies and procedures.

Any citizen wishing to become a regular member or renew a current regular membership in the club must:

- a. have attended one regular monthly club meeting or other accepted activity as determined by the Executive Committee,
- b. have successfully completed a club approved range orientation course,
- c. be a current NRA member in good standing and agree to maintain his or her individual membership in the NRA,
- d. have submitted a club membership application to the Secretary yearly, and
- e. have submitted payment of dues to the Secretary or Treasurer upon approval of his or her membership application by a majority vote of the Executive Committee.

ARTICLE IV – DUES

- a. The club is listed on the NRA rolls for a fiscal term.
- b. Members' annual dues shall be paid no later than the adjournment of the October general club meeting.
- c. No refunds shall be made for dues paid, with the exception of elected officers and appointed officials who shall have their dues refunded to them upon their election or appointment.
- d. The club's elected officers and appointed officials shall not be required to pay dues.
- e. Dues for retired law enforcement and active military shall be 1/2 regular dues.

ARTICLE V – MEMBERSHIP MEETINGS

- a. quorum – Ten regular members plus any two officers shall constitute a quorum.
- b. regular meetings – Regular business meetings of the club, for the transaction of ordinary business, shall be held at such times and places as may be fixed by the Executive Committee.
- c. annual meetings – The annual meeting of the club shall be the monthly meeting in October. If the annual meeting shall not take place at the time fixed, it shall be held within a reasonable time thereafter, and the club's officers shall hold over until their successors have been elected. The time and place for annual meetings shall be fixed by the Executive Committee.
- d. special meetings – A special meeting of the club may be held at any time upon the call of the President, upon call of a two-thirds affirmative voted of the Executive Committee, or upon demand in writing stating the object of the proposed meeting and signed by not less than 20% of the club's regular members. The time and place for special meetings shall be fixed by the Executive Committee.
- e. Notice – The Secretary shall notify all officers and regular members in writing by the United States mail postmarked no later than seven days prior to the date fixed for all special meetings. Notice for special meetings shall contain the time, the place, and the objective of such meetings.

ARTICLE VI – OFFICERS (ELECTED)

- a. The officers of this club shall be the President, Vice-President, Secretary, Treasurer, and Executive Officer, who acting together shall constitute the club's Executive Committee.
- b. The officers shall be elected by a majority affirmative vote of the regular members present at the club's annual meeting.
- c. The officers shall hold office for one year, until their successors are elected, until they are removed for just cause, or they resign.
- d. The Executive Committee shall have general supervision and control of all club activities.
- e. The Executive Committee shall appoint all appointed club officials.
- f. Meetings of the Executive Committee shall be held regularly at such times and places as the Executive Committee may determine.
- g. Resignation of any officer may be accepted by any of the remaining members of the Executive Committee.
- h. A majority of the Executive Committee constitutes a quorum for the Executive Committee.
- i. A vacancy in the Executive Committee may be filled by a majority vote of the remaining members of the Executive Committee. However, if more than one vacancy exists, a special meeting of the club shall be called as provided in Article V, section (d), and new officers shall be elected to fill the vacancies until the date of the next annual meeting as provided in Article VI, section (b).
- j. All elected officers and appointed officials of the club shall be regular members.

ARTICLE VII – DUTIES OF OFFICERS

- a. President – The President of the club shall preside over all meetings of the club and the Executive Committee. The President shall be a member ex-officio of all regular and special committees and shall perform all other duties as usually pertain to the office of President.
- b. Vice-President – The Vice-President shall perform all duties of the President in the absence of the President or at the request of the President.
- c. Secretary – The Secretary shall conduct all official correspondence pertaining to the proper preparation and forwarding of all reports required of the club by the National Rifle Association and by the Director of Civilian Marksmanship. The Secretary shall be responsible for renewing the club's annual affiliation with the National Rifle Association, renewing the club's annual NRA insurance policy, and maintaining the club's non-profit status with the state of New Mexico. The Secretary shall notify the members of the Executive Committee and all regular members of special meetings, as required by Article V, section (e). The Secretary shall keep an accurate and complete record of all club and Executive Committee meetings and have custody of all of the club's written and computer records with the exception of the Treasurer's books of accounts. Applications for membership shall be made to the Secretary as per Article III, or a delegated representative, and the Secretary will keep all membership applications on file.
- d. Treasurer – The Treasurer shall be in charge of all funds of the club and place such funds in club bank accounts approved by the Executive Committee. The Treasurer shall be responsible for collecting all fees and dues. Payment of bills that have been approved by a majority vote of the Executive Committee or by a majority vote of the club membership present at any regular club meeting, shall be paid only by a dual signature check signed by the Treasurer and one other club officer. The Treasurer shall keep an accurate account of all club financial transactions and render detailed reports, complete with vouchers, when requested by the Executive Committee and for all annual club meetings.
- e. Executive Officer – The Executive Officer shall act as liaison with outside organizations under the direct supervision of the Executive Committee and shall report back to the Executive Committee.

ARTICLE VIII – SUSPENSION OR EXPULSION

- a. Any officer may be removed by a two-thirds affirmative vote of the membership present at any regular or special meeting called for this purpose.
- b. No vote on suspension or expulsion of officers or regular members may be taken unless notice in writing, including the charges preferred, is given per Article V, section (e).
- c. At a meeting for suspension or expulsion, the officer or member charged shall be accorded a full hearing.
- d. Any member may be suspended or expelled from the club for any cause deemed sufficient by a four-fifths affirmative vote of the Executive Committee present at any regular or special meeting.
- e. Charges against any officer or member may be preferred by any regular member.

- f. Charges against any officer or member shall be in writing, accurately state the facts, and include all affidavits and exhibits that will be used to support the charges preferred.
- g. The Secretary shall give each member of the Executive Committee, the accused, and the accuser, a copy of the charges preferred along with all affidavits and exhibits that will be used to support the charges preferred.
- h. Any member of the club who is suspended or expelled from the club by the Executive Committee may appeal to the full membership of the club.
- i. Appeals for members who have been suspended or expelled shall be made in writing to the Secretary, who will immediately notify the President.
- j. The President shall place all appeals on the agenda for the next regular meeting.
- k. At the appeals hearing, the Secretary shall read or display the charges preferred, including all affidavits and exhibits that pertain to the charges, and read the minutes of the special meeting of the Executive Committee at which the charges were heard and action by the Executive Committee was taken. At the appeals hearing, reasonable time shall be given to both the accused and the accuser.
- l. After both the accused and the accuser have presented their case, the membership shall vote, and it shall require a two-thirds affirmative vote to reverse the action taken by the Executive Committee.
- m. Any member of the club who has been expelled from the National Rifle Association shall automatically stand suspended or expelled from the club immediately upon receipt of official notice to the Secretary of the club from the Secretary of the National Rifle Association.

ARTICLE IX – AMENDMENTS

- a. Proposed amendments to these By-Laws may be introduced by any member of the club at any regular or special meeting called for the purpose of amending the By-Laws when proper notice has been given to the club’s membership by the club’s Secretary per Article V, section (e).
- b. A two-third vote of the membership at such regular or special meetings shall be required to pass any proposed By-Law or Policies and Procedures amendments.
- c. Amendments to these By-Laws must be submitted to the National Rifle Association.
- d. The Secretary shall publish the approved By-Law changes to the club’s membership within sixty days of such approval.

ARTICLE X – ELECTIONS

- a. Nomination for elected club offices shall commence at the September general meeting and shall cease at the end of the October general meeting, or until all positions are filled.
- b. No other members shall be considered running for elected club office except those persons nominated under Article X, section (a).
- c. Only regular and life members are allowed to vote.

I hereby certify that these By-Laws have been adopted by the club at the Annual meeting, held on Oct. 1, 2015.

Tom Lukes
PRESIDENT’S SIGNATURE

10/1/15
DATE

Gary Howard
SECRETARY’S SIGNATURE

10-1-15
DATE